

## NOTICE OF MEETING

You are hereby summoned to attend a meeting of the **FUNCTIONS SUB-COMMITTEE** to be held on **MONDAY** the 8<sup>th</sup> April, 2024 commencing at 8.15 pm. at the Welfare Hall, Woodlands Road, Loughor and to be held on a remote basis in accordance with the provisions of the Local Government and Elections (Wales) Act 2021 and by means of Microsoft Teams. Press and Public are invited to attend online but should give prior notice to the Clerk at [clerk@llwchwrtauncouncil.gov.uk](mailto:clerk@llwchwrtauncouncil.gov.uk) and detail any question they wish to submit. The agenda will be as follows-

1. Apologies for absence.
2. To receive disclosures of Personal Interests from Members under the Council's Code of Conduct.  
(Note: Members are requested to identify the item number and subject matter that their Personal Interest relates to. Where the Personal Interest is a Prejudicial Interest they must withdraw from the meeting while that item business is discussed)
3. To confirm the Minutes of the Meeting held on the 4<sup>th</sup> March, 2024.
4. To consider matters arising from the Minutes, if any.
5. To consider the Clerk's Report.
6. To consider any other matters relating to current Council functions.

**Dated this 4<sup>th</sup> April, 2024.**

**N G Havard  
Clerk to the Council**

### **DISTRIBUTION**

Councillors S. Beynon, J. Bowen, M. Davis, I. James, P. Parsons, C. Phillips, C. Richards, K. Roberts, R. V. Smith, D. Walters, N. Walters, J. Williams, and M. Williams.

**All other Members for Information only.**

**CYNGOR TREF LLWCHWR**

## LLWCHWR TOWN COUNCIL

Minutes of the Meeting of the Functions Sub Committee held at the Welfare Hall, Woodlands Road, Loughor and on a remote basis in accordance with the provisions of the Local Government and Elections (Wales) Act 2021 and by means of Microsoft Teams on the 4<sup>th</sup> March,2024.

**PRESENT:** Councillor David Walters (Chair)  
Councillors S. Beynon, J. Bowen, A. Davis, M. Davis, I.James, A. Phillips,  
C. Phillips, K .Roberts (remote access), R. Smith, W. Smith, N. Walters,  
J. Williams and M. Williams.

(At the Welfare Hall and by Remote Access: 8.49 pm – 9.08 pm)

### **51. APOLOGIES**

There were apologies for absence from Councillors P. Parsons, C. Richards, and R. Williams.

### **52. DECLARATIONS OF INTEREST**

There were no Declarations of Interest.

### **53. MINUTES**

It was **RESOLVED** that the Minutes of the Meeting held on the 5<sup>th</sup> February,2024

be confirmed as a correct record save that the following amendments should be

made-

Minute No.49 (i)-the heading should read-Cawl a Chan 2024-15<sup>th</sup> March 2024

Minute No.49 (ii)-the heading should read-Annual Dinner 2024-12<sup>th</sup> April,2024

Minute No.49 (iii)-the heading should read-Awards Evening 2024-19<sup>th</sup> April,2024

### **54. MATTERS ARISING**

There were no matters arising.

## 55. CLERK'S REPORT

### (i) Cawl a Chan 2024-15<sup>th</sup> March, 2024

The Clerk's Report was **NOTED** and it was **RESOLVED** that-

- a) the Event would commence at 6.00 pm
- b) there would be a raffle
- c) authorisation be given for any expenditure associated with the Event

### (ii) Annual Dinner 2024-12<sup>th</sup> April, 2024

The Clerk's Report was **NOTED** and it was **RESOLVED** that-

- a) catering by the Globe Inn be authorised
- b) purchase of bouquets of flowers be authorised
- c) Clerk and Caretaker to cover bar
- d) raffle proceeds to be paid into Mayor's Account and bar takings to

be paid

into main Town Council Account

e) invites to be sent out by the 14<sup>th</sup> March-replies by the 4<sup>th</sup> April

f) Councillor J. Bowen to be Master of Ceremonies

### (iii) Awards Evening 2024

The Clerk's Report was **NOTED** and it was **RESOLVED** that the Clerk to forward

to Members the current List of Nominations.

### (iv) Other Events

The Clerk's Report was **NOTED** and it was **FURTHER NOTED** that on the

9<sup>th</sup> March a Coffee Morning/Warm Hub Event would be held at the Welfare Hall

between 11.00 am to 1.00 pm and that there would also be an Art Exhibition at

Parc Williams.

## 56. OTHER COUNCIL FUNCTIONS

No other Functions were discussed.

Chair

Agenda

Item 5.

## LLWCHWR TOWN COUNCIL

8th April,2024

### REPORT OF THE CLERK

1. **Cawl a Chan 2024**

This Event was held on the 15<sup>th</sup> March and Members may wish to give feedback.

Bar takings amounted to £227.60 and will be paid into the main Town Council Account.

Raffle receipts amounted to £224.00 and ticket sales to date amounted to £381.00 ;both these amounts will be paid into the Mayor's Account.

2. **Annual Dinner 2024**

The Council has resolved to hold its Annual Dinner on Friday the 12<sup>th</sup> April,2024.

All Invitations have been sent out-all invitees have been asked to respond by

the 4th April as to whether they will be attending the Dinner.

Members may wish to discuss any final arrangements.

3. **Awards Evening 2024.**

The Council has resolved to hold its Awards Evening on Friday the 19<sup>th</sup> April,2024.

Members have so far nominated seven recipients for Awards and the List will

be sent out by separate e mail by the Clerk prior to the Meeting.

Members are

requested to supply biographical details as well as confirming if there are to

be any further nominations.

Members may wish to consider other arrangements for the Event.

#### **4. Other Events**

a) Members have requested that, going forward, the celebrations in respect of the D Day 2024 Event be placed on the Agenda. Members may wish to consider what Events the Council may wish to host.

In this respect the Clerk received the following e mail from Bruno Peek, PageantMaster via OVW and Members may wish to consider same.

“Dear Clerk to the Council,

RE: D-DAY 80 FLAG OF PEACE - COMMUNITY & TOWN COUNCILS

I hope you are well, and thank you for your valuable assistance in circulating important information to the Community and Town Councils within your County over the last fourteen months, regarding the preparation and opportunities for them to take part in the 80th Anniversary of the D-Day landing on 6th June this year.

However, and most importantly, we have been asked by many local Councils if a souvenir Flag is being produced for the occasion, providing them with another simple, meaningful and and extremely cost effective way for them to take part, so we have listened, and have developed the attached D-Day 80 Flag of Peace for them to consider purchasing and flying from 9am on 6th June, leaving it up for one week should they wish to. The Flags come in various sizes with the largest being 5' x 3' at a cost of £28.80 including vat post and packaging, with the smallest being a 3' x 2' at a cosy of £22.80 including vat post and packaging.

The Flags can be purchased direct from Tracy Turner at Newton Newton Flags Limited - [emailtracy@newtonnewtonflags.com](mailto:emailtracy@newtonnewtonflags.com), the official suppliers of Flags for D-Day 80 - 6th June 2024, who will be delighted to assist your members in providing them with costs and the individual sizes, so with this in mind, we would be grateful if at your earliest convenience please, you would kindly circulate the attached to all your members within your County please, providing them with the opportunity of taking part in these Commemorations with a D-Day 80 Flag of Peace, as well as encouraging others within their communities such as Churches and Schools etc, to participate with one.

As I am sure you are aware, June 6th is a week day, so Schools will still be open, so this Flag provides them with a unique opportunity for young people to become involved in this important Commemoration that day, with the Flags

being raised at 9am, which in turn could become part of their early morning Assembly programme too, so we do hope that you will kindly assist us as requested, and again, thank you for your previous and valuable support.”  
The Flag is set out in the Appendix.

b)Members may also wish to consider what celebratory Events the Council may wish to host in respect of the 90<sup>th</sup> Anniversary of the Welfare Hall although Members have indicated that they will discuss these Events in detail from June 2024 onwards.

**Dated this 4<sup>th</sup> April,2024.**

## **APPENDIX 1**

