COUNCIL SUMMONS

You are hereby summoned to attend a meeting of the LLWCHWR TOWN COUNCIL to be held at the Welfare Hall, Woodlands Road, Loughor and to be held on a remote basis in accordance with the provisions of the Local Government and Elections (Wales) Act 2021 and by means of Microsoft Teams on Monday NEXT the 1st July, 2024 commencing at 7.15pm.

Press and Public are invited to attend online but should give prior notice to the Clerk at clerk@llwchwrtowncouncil.gov.uk and detail any question they wish to submit. The agenda will be as follows-

- **1.** Mayor's Announcements
- **2**. Apologies for absence.
- **3.** To receive disclosures of Personal Interests from Members under the Council's Code of Conduct.

(Note: Members are requested to identify the item number and subject matter that their Personal Interest relates to. Where the Personal Interest is a Prejudicial Interest they must withdraw from the meeting while that item of business is discussed.)

- 4. List of Decisions
- **5.** To confirm the Minutes of the Meeting of Council held on the 3rd June,2024 (copy enclosed)
- **6.** To consider matters arising from the Minutes, if any.
- 7. To confirm the Minutes of the Extraordinary Meeting of Council held on the 13th June,2024 (copy enclosed).
- **8.** To consider matters arising from the Minutes, if any.
- **9.** To receive the Minutes of the meeting of the Welfare Hall Management Committee/Trustees held on the 3rd June,2024(copy enclosed).
- **10.** To receive the Minutes of the Functions Sub-Committee held on the 3rd June,2024 (copy enclosed).
- **11.** To receive a report on current policing activity.
- **12.** To consider correspondence received, if any.
- **13.** To receive reports from Members attending meetings/functions.
- **14.** To consider the Report of the Clerk (copy enclosed).
- **15.** To consider the Planning Report (copy enclosed).
- **16.** Any other business which the Chair determines to be urgent.
- 17. To consider passing a resolution to exclude the press and public during consideration of the next item of business due to the confidential nature of the matters to be considered.
- **18.** To consider the Further Report of the Clerk (copy attached).

Dated this 27th June,2024

Clerk to the Council

CYNGOR TREF LLWCHWR

LLWCHWR TOWN COUNCIL

Minutes of the Meeting of Llwchwr Town Council held at the Welfare Hall, Woodlands Road, Loughor and on a remote basis in accordance with the provisions of the Local Government and Elections (Wales) Act 2021 and by means of Microsoft Teams on the 3rd June,2024.

PRESENT: Councillor C. Richards (Chair)

Councillors S. Beynon, J. Bowen, I. James, P. Parsons, A. Phillips, C. Phillips, K. Roberts (remote access), R. Smith, W. Smith, N. Walters,

J. Williams, M. Williams and R. Williams.

(At the Welfare Hall and by Remote Access: 7.54 pm – 8.28 pm) (Presentation by Welsh Water and Q & A Session 7.09 pm – 7.46 pm)

17. MAYORS ANNOUNCEMENTS

i)the Mayor announced that sadly the mother of Councillor Mark Davis and grandmother to Councillor Adam Davis had recently passed away; all present stood for a minute's silence as a mark of respect.

18. APOLOGIES

There were apologies for absence from Councillors A. Davis, M. Davis, and D. Walters.

19. DECLARATIONS OF INTEREST

Councillor A. Phillips declared an Interest in Minute No.130 (b) (photographic frames).

20. LIST OF DECISIONS

The List of Decisions was NOTED.

21. MINUTES OF COUNCIL

It was **RESOLVED** that the Minutes of the Annual Meeting of Council held on the 13th May,2024 be confirmed as a correct record.

22. MATTERS ARISING

There were no matters arising.

23. MINUTES OF COUNCIL

It was **RESOLVED** that the Minutes of the Meeting of Council held on the 29th April,2024 be confirmed as a correct record.

24. MATTERS ARISING

There were no matters arising.

25. WELFARE HALL MANAGEMENT COMMITTEE/TRUSTEES

The Minutes of the Meeting of the Welfare Hall Management Committee/ Trustees held on the 29th April,2024 were noted and agreed.

26. FUNCTIONS SUB COMMITTEE

The Minutes of the Meeting of the Functions Sub Committee held on the 29th April,2024 were noted and agreed.

27. POLICE REPORT

The Police Report had been received. Members wished to know if statistics were available from the Police as to the number of residents in the Loughor area who had been the victims of either online fraud or scams.

28. CORRESPONDENCE

No correspondence had been received.

29. MEMBERS REPORTS

There were no Reports.

30. REPORT OF THE CLERK

(a) Police Matters

The Police Report had been received.

(b) Accounts for Payment

It was RESOLVED that the following payments be authorised-				
Vaughtons Council Badges	£317.08			
Cllr. A. Phillips photographic frames	£80.00			
Clerk data protection course	£16.80			
Keys	£11.60			
Photograph Inscriptions	£23.85			
Flags	£315.92			
Clarity Copiers	£58.14			

(c) Grants

(i)Parc Williams Bowling Club

The Clerk's Report was **NOTED** and it was **RESOLVED** that a Grant of £250.00 be awarded.

(ii)Loughor Bowls Club

The Clerk's Report was **NOTED** and it was **RESOLVED** that a Grant of £250.00 be awarded.

(d)Swansea Local Development Plan 2023-2038.

The Clerk's Report was NOTED and it was RESOLVED that the Clerk write

to Swansea Council asking to be informed when the list of Candidate Sites would become available.

(e) Review of Community Arrangements for the County of Swansea

The Clerk's Report was **NOTED** and it was **FURTHER NOTED** that-

- i)it was proposed to reduce the number of Town Councillors by 3.
- ii)a significant amount of housing was proposed for the area and it is queried whether this has been taken into account.
- iii)the Commission had not advanced any logical argument for the change
- iv)the matter would be discussed further at the July Meeting of the Town Council.

(f)Annual Return and Audit 2023/2024

The Clerk's Report was NOTED and it was RESOLVED that-

- i)the Accounting Statement set out in the Annual Return was approved.
- ii)the Annual Governance Statement set out in the Annual Return was approved.
- iii)the Mayor be authorised to sign the Annual Return as approved on behalf of the Council.
- iv)the Internal Auditors fee be authorised for payment.

(g)Pre Election Advice

The Clerk's Report was **NOTED**.

(h)Flooding on Culfor Road

The Clerk's Report was **NOTED** and it was **FURTHER NOTED** thati)Welsh Water devise the Conditions relating to surface water and foul drainage but implementation of such Conditions is the responsibility of Swansea Council.

ii)as regards recent Developments such implementation and control had not been fully carried out.

(i)Council Orbs

The Clerk's Report was **NOTED** and it was **RESOLVED** that payment of all fees associated with the carriage and repair of the Orb be authorised.

31. PLANNING REPORT

The Town Council had considered the following Planning Applications-

i)Application No.2024/0746

It was **RESOLVED** that there would be no Objection.

ii)Application No.2024/0787

It was **RESOLVED** that the Town Council would object to the Planning Application on the grounds of-

- a)scale in relation to Garden Village as a whole
- b)highways-likely to cause massive traffic issues on Swansea Road and

neighbouring areas; major tailbacks and increased likelihood of accidents-the road is also too close to Cwmladron Roundabout.

iii)Application No.2024/0812

It was **RESOLVED** that there would be no Objection provided that the Development was accessible at both entrances and for all purposes.

iv)Application No.2024/0800

It was **RESOLVED** that there would be no Objection.

v)Application No.2024/0868

It was **RESOLVED** that there would be no Objection.

vi)Application No.2024/0817

It was **RESOLVED** that there would be no Objection.

32. URGENT ITEMS

There were no urgent items.

33. EXCLUSION OF THE PRESS AND PUBLIC

It was **RESOLVED** that the press and public be excluded from the meeting during the discussion of the next item due to the confidential nature of the matter under discussion.

34. FURTHER REPORT OF THE CLERK

(a) Payments

It was **RESOLVED** that the payments referred to in the Report be authorised.

(b)The Clerk

The Clerk's Report was **NOTED** and it was **RESOLVED** that the Pay, Policy and Performance Sub Committee be convened on the 6th June,2024.

(b) Receipts and Payments

The Clerk's Report was NOTED.

Chair

CYNGOR TREF LLWCHWR

LLWCHWR TOWN COUNCIL

Minutes of the Extraordinary Meeting of Llwchwr Town Council held at the Welfare Hall, Woodlands Road, Loughor and on a remote basis in accordance with the provisions of the Local Government and Elections (Wales) Act 2021 and by means of Microsoft Teams on the 13th June,2024.

PRESENT: Councillor C. Richards (Chair)

Councillors S. Beynon, J. Bowen, I. James, A. Phillips,

C. Phillips, K. Roberts (remote access), R. Smith, W. Smith,

J. Williams and M. Williams.

(At the Welfare Hall and by Remote Access: 7.00 pm – 7.37 pm)

35. APOLOGIES

There were apologies for absence from Councillors A. Davis, M. Davis, P. Parsons, D. Walters, N. Walters and R. Williams.

36. DECLARATIONS OF INTEREST

There were no Declarations of Interest.

37. MINUTES

It was **RESOLVED** that the Minutes of the Meeting of the Policy, Pay and Personnel Sub Committee held on the 6th June be confirmed as a correct record save that after "15/37ths" would be inserted "of NALC SCP 29 (£29,269.00)."

38. REPORT OF THE CLERK

The Report of the Clerk was **NOTED** and it was **RESOLVED** that-

i)as regards the document set out in Appendix 3-

- -the word "scale" should be deleted after the word "salary"
- -the number of hours to be worked would be reduced from 25 a week to 21
- -the salary on offer would accordingly be reduced to £18,205.00 p.a.
- ii)the process of advertising for the post of Deputy Clerk to the Council and Deputy Responsible Financial Officer ("Deputy") would be deferred until such time as the Clerk to the Council and Responsible Financial Officer ("Clerk") was in post in order that the Clerk could have an input into the process of appointing the Deputy. iii)the closing date for Applications would be the 15th July,2024.
- iv)the Post would be advertised on the Council's website, social media accounts and noticeboards, Swansea Council's website, OneVoiceWales website and Find a Job/Job Centre Plus website.
- vi)the Policy, Pay and Personnel Sub Committee will reconvene at 5.00 pm on Monday the 1st July,2024.
- vii)both the job advertisement and application form would be prepared in English and Welsh.
- viii)the translation of the application form into Welsh would be undertaken by the Council's translator and further the fee incurred was hereby authorised.
 - ix)the new Clerk would be subject to a probation period of 6 months with monthly

reviews and thereafter there would be annual appraisals.

39. URGENT ITEMS

It was **RESOLVED** that Councillor Robert Smith would be added to the membership of the Policy, Pay and Personnel Sub Committee.

Agenda Item 11

LLWCHWR TOWN COUNCIL

FULL COUNCIL

Date 1st July,2024

Report of the Clerk

CONTENTS

1-Police Matters

At the time of writing this Report no Police Report has been received.

2-Accounts for Payment

The following Accounts need to be authorised-

Postage-Annual Return £8.95

ALCC Membership £50.00

3-Grants

a) Garden Village Football Club(to be provided for under S.19 Local Government (Miscellaneous Provisions) Act 1976

The Clerk has received the following e mail from the Club.

The Club have previously received Grant funding from the Council-

April 2008 £250.00

February 2019 £300.00

The Club have £20,897.00 in the Bank.

"Dear Sirs

Garden Village AFC has successfully provided football and social activities for the local community for many years. Due to the dedication and commitment of our volunteers and financial supporters, past and present, we are fortunate to have a club house, large sports field and changing room facilities which are well used by the multiple teams comprising our junior, youth and senior sections.

Our facilities are the envy of many clubs across South Wales, boasting FAW Welsh League standard pitch along with floodlighting, which enables us to host games of the highest standard during the day or evening.

Unfortunately, however, our pitch side tea-room, storage and multi-purpose facilities (cabins) have deteriorated over time and are now unsafe for use and in need of replacement.

A replacement 32x20ft modular unit, which would be sufficient for our purposes has been priced at £23,000.

To progress the project, we are seeking funding contributions from various sources and wonder if there are any funds available from within our local town council which we could apply for to assist with the cost.

Any financial assistance the council might be able to provide would be most welcome."

b)Loughor Events Committee(to be considered under S.19 Local Government (Miscellaneous Provisions) Act 1976

The Clerk has received the following request for financial assistance. The organisation has previously received such assistance as follows-

April 2018	£200.00
June 2019	£200.00
August 2020	£200.00
October 2021	£250.00
October 2022	£200.00
July 2023	£200.00

"To Llwchwr Town Council

Loughor Events Committee –Light Up Loughor Event November 29th 2024

I have been asked by the committee to approach you to see if there is any possibility of you providing a donation towards the funding for the Light Up Loughor event this year, in 2024. You have always been very generous in past years and we have always been most appreciative of your support. Like many causes our costs rise year on year, but we feel that the event is worth the effort to fundraise to continue, and plays an important part in the life of the community. The lighting of the Christmas tree brings together many people, schools and other groups to develop that community spirit. Also we endeavour to bring pleasure to the young people by continuing to offer them a free visit to see Santa. We appreciate that it is more and more difficult for families to afford this, so we hope that we can help our young children to enjoy the spirit of Christmas. Any support you feel you can offer would be gratefully received.

Thank you for taking time to consider this request"

The organisation has £1,994.00 in the Bank-as regards the organisation's financial situation they have supplied the following further information-

"As requested a balance to accompany our request for a support from Llwchwr Town Council.

A little background might help when you present this to the Council- especially if you get any questions-

Although the figure looks healthy -we still have a long way to go to pay for this year's event. At present we have manged to get a grant, and fundraise to the figure of £1994 (when the cheques from last year are cashed by the relevant organisations), which on the face of it looks good. However it has to be borne in mind that the evening event itself costs the committee well over £2700 to run. Balanced against this is the immense benefit to the community, and the pleasure it brings to the hundreds who attend the evening and those that pass and see the tree lit over the Christmas period.

The figure of £2700 is based on

The tree being £1800 (which cover installation, security, weather damage cover and removal and tidying)-

Lighting £215,

Insurance £300 (as it is on the Church land we get a good insurance quote from the church insurers)

£150 Hire of tentage for the concert-

£100+ for free gifts to children when they have free visit to Santa

£150 donations to participating groups to help offset their costs for taking part

These figures are from last year where we lucky to have no price increase in the tree and lighting - we expect these and insurance to rise this year. Also the free gift rose last year as well.

Any support the council can give will be warmly welcome- we do appreciate the requests that come into the council are all for worthwhile causes."

4-Flooding on Culfor Road

As Members will be aware the Council has received an invitation generally for Members to make a visit to Gowerton Treatment Works; Members are asked to confirm whether they would wish to make such a visit. Councillors Judith and Michael Williams have indicated that they would wish to make such a visit.

The latest information from Swansea Council's Countryside Access Officer was-

"I'm planning to meet the contractor on site with a view to getting a price to reopen the ditches on the bridleway which should solve most of the issues"

The Clerk has asked for an update from that Officer and also the Council's Principal Engineer.

5-Parc Solar Caenewydd

The Clerk has received the following e mail and Notice. Members are requested to confirm whether or not the Town Council wishes to make any further representations."

To: Taiyo Power and Storage Ltd

Ffôn/tel: 0300 123 1590 Ein Cyf/Our Ref: CAS-01900-V0J7C7

Ebost/email: PEDW.Infrastructure@gov.wales Dyddiad/Date: 24/6/ 2024 Dear Sir/Madam.

Town and Country Planning Act 1990 (as amended) ('the 1990 Act') The

Developments of National Significance (Wales) Regulations 2016 (as amended) ('the DNS Regulations') The Developments of National Significance (Procedure) (Wales) Order 2016 (as amended) ('the DNS Procedure Order')

Application by: Taiyo Power and Storage

Site address: Land Fronting the A484 and Swansea Road (B4560) at Penyfodau Fawr Farm, Gowerton, Swansea SA4 4LN

Proposed development: Construction operation, management, decommissioning of a ground mounted solar power and battery storage facility with associated development including battery storage facility, cable trench and connection infrastructure

The appointed Inspector, Richard Duggan BSc (Hons) DipTP MRTPI, has asked me to contact you in relation to the above Developments of National Significance (DNS)

application. This communication constitutes official notification of important matters related to the DNS application.

This letter should be treated as:

1. Notice under Section 62L(5) of the Town & Country Planning Act 1990 (as amended) of suspension of the determination period. In response to the variation of the application PEDW considers it appropriate to allow time to undertake a 5-week publicity and consultation period in respect of the changes to the application and the additional information submitted by the applicant (see below).

I therefore suspend the determination period for this application by a period of 7 weeks, i.e. the determination period will resume on 12 August 2024.

2. A formal request for further information under Regulation 15 of the DNS Regulations.

Our letter of 15 May 2024 set out further information that the Inspector required from the Applicant, detailed in Annex A to that letter. This letter constitutes a formal request for that information. 3. Consultation on the scheme variation and further information provided by the Applicant.

Our letter of 15 May 2024 also confirmed that the Inspector had accepted the Applicant's request to have a variation of the scheme considered.

Details of the variation and the required further information have now been submitted and are available to view online on the Case Work Portal:

https://planningcasework.service.gov.wales/ - Search for '01900'

Documents beginning with '2024-06-12 – EXINFO'

If any party wishes to make any further representations, solely in relation to the documents named above, then they may do so by no later than 29th July 2024. Any representations received that are not in relation to the above-named documents will be disregarded.

All representations received will be published online to the Case Work Portal.

Yours faithfully

Nina Kinsey

Swyddog Gwaith Achos/Case Officer

Penderfyniadau Cynllunio ac Amgylcheddol Cymru/Planning and Environment

Decisions Wales

Llywodraeth Cymru / Welsh Government"

The Clerk will send the e mail to Members prior to the meeting so Members can utilise the hyperlink.

6-Review of Community Arrangements for the County of Swansea

The Clerk sets out the Minute from the June Meeting of Council-

"The Clerk's Report was **NOTED** and it was **FURTHER NOTED** that-

- i)it was proposed to reduce the number of Town Councillors by 3.
- ii)a significant amount of housing was proposed for the area and it is queried whether this has been taken into account.
- iii)the Commission had not advanced any logical argument for the change
- iv)the matter would be discussed further at the July Meeting of the Town Council."

The Clerk sets out his Report to the June Meeting-

- "The Clerk has received the following e mail from the Local Democracy and Boundary Commission-
- "I am writing to inform you that the Local Democracy and Boundary Commission has published their Draft Proposals Report in relation to the review of the community arrangements of the County of Swansea.

The Report has been published electronically as requested by Swansea County Council and can be viewed on our website.

The Commission would welcome any comments which you may wish to make on the Draft Proposals. The 8-week consultation period begins on 16 May 2024 and closes on 10 July 2024 and any representations should be sent to the Commission at the above address.

The Commission will carefully consider any representations made to them during the consultation period before they prepare their Final Recommendations Report." Prior to the Meeting the Clerk will forward the original e mail so Members can utilise the hyperlinks.

Members are requested as to whether they wish to make any representations."

7-NoticeBoard at the Foreshore

The Clerk is pleased to report that finally the NoticeBoard has been manufactured and been sent to the Installation Company; at the time of writing this Report the Clerk is in negotiation with that Company over the date of actual installation but it should be finalized in either the w/c commencing the 8th July or the 15th July.

8-Meeting with Penyrheol School Eco Club

On the 5th June the Mayor, Councillors Jeff Bowen and Sandra Beynon and the Clerk met the pupils in the Club together with the Science Teacher and a Charity representative-some of the points discussed included-

- -the School hope to host a sensory story of energy in the Volcano Theatre in September -aims of the Club are energy reduction and climate change reduction-to be explored through expressive arts;re cycled materials will be used to create the exhibition
- -School hope to save £300 a month by switching off computers and lights
- -Club have a link to Ysgol Crug Glas who make sculptures and who explore wind using recycled shower curtains and making kites
- -pupils have made a rap song and intend to make a rap video
- -different themes such as Polar and the iceberg game-similar to musical chairs-explore ways of dressing up for the cold.

Councillors agreed some points could be used in Council Policies eg eco lights, use of bee boxes, review Christmas Lights Competition, change to a more green Electric Company, bird boxes, encourage walking over driving. The Council's Craft Fayres could be used to promote the pupil's products and ideas. Encourage litter picking.

Clerk to the Council

Agenda Item 16

LLWCHWR TOWN COUNCIL

Date 1st July,2024

PLANNING REPORT

1-Planning Applications

The following Planning Applications have been received and Members views are sought-

i)

Application No: 2024/0937/FUL Date Registered: 22.05.2024

Electoral Division: Llwchwr - Area 1 Status: Being Considered

Map Ref:260182 197397Development Type:Householder

Location: 2C Swansea Road, Gorseinon, Swansea, SA4

4HF

Proposal: Creation of new access onto a classified road

Applicant:Mr Keith Douglas MorganAgent:

ii)

Application No: 2024/0946/ADV Date Registered: 22.05.2024

Electoral Division: Llwchwr - Area 1 Status: Being Considered

Map Ref:260446 197200Development Type:Advertisements

Location: A484 At The Cwm Y Lladron Roundabout,

Swansea Road, Gorseinon, Swansea

Proposal: Promotional banner signs on lighting columns

Applicant: Miss Sara Gibbons Agent:

iii)

Application No: 2024/1085/FUL **Date Registered:** 10.06.2024

Electoral Division: Llwchwr - Area 1 Status: Being Considered

Map Ref:257743 198542Development Type:Householder

Location:61 Borough Road, Loughor, Swansea, SA4 6RT **Proposal:**Demolition of the existing conservatory and

Demolition of the existing conservatory and proposed single storey rear extension and

associated works

Applicant: Mr & Mrs Collins Agent: Mr James Pugsley

iv)

Application No: 2024/1110/106 **Date Registered:** 10.06.2024

Electoral Division: Llwchwr - Area 1 Status: Being Considered

Map Ref: 259961 197860

Development Type: All Others (CPLDS, Prior etc)

Location: Land North Of Garden Village Swansea, SA4 4HE Proposal: Modification to Section 106 Agreement attached

to planning permission 2016/1478 granted 12th December 2019 to enable the Council to be an option to receive/transfer the affordable homes to,

as well as/instead of an Registered Social

Landlord.

Applicant: Mr Luke Grattarola Agent:

Agenda Item 18

Not for publication due to the confidential nature of the Report LLWCHWR TOWN COUNCIL

Date 1st July,2024

FURTHER REPORT OF THE CLERK

1-Payments

 N. Havard – Salary
 £2,138.40

 N. Havard – Office Expenses
 £140.00

 N Havard HMRC – Tax/N.I.
 £798.87

 N. Livings – Salary
 £1,581.32

 HMRC – Tax/N.I.
 £367.10

2-Receipts and Payments

The current receipts and payments are attached.

Dated this 27th June,2024 Clerk to the Council



LLWCHWR Town Council Full Council Meeting 3rd June, 2024 **Decision List**



Councillors Present- S. Beynon, J. Bowen, I. James, P. Parsons, A. Phillips, C. Phillips, C. Richards, K. Roberts, R. Smith, W. Smith, N. Walters, J. Williams, M. Williams and R. Williams.

Apologies- Councillors A. Davis, M. Davis, and D. Walters.

Declarations of Interest-Councillor A. Phillips declared a personal interest in Decision No.58.

No	D/R	DECISION	ACTION BY	R/A/G	Date ACHIEVE	
Welfare Hall Management Committee-						
Decision Nos.54 to 56 made by the Meeting of the Welfare Hall Management Committee/Trustees on the 3 rd						
June,2024-remainder are ongoing Decisions						
4	8 th April	Submit WCA Grant for Electrical and Porch Works	Clerk to submit Grant Application after	Α		
			receipt of relevant information from			
			Contractors			
26	29 th	Broadband WiFi system to be acquired	Clerk to purchase	Α		
	April	, , , , , , , , , , , , , , , , , , , ,	•			