

CYNGOR TREF LLWCHWR

LLWCHWR TOWN COUNCIL

Minutes of the Meeting of the Welfare Hall Management Committee/Trustees held at the Welfare Hall, Woodlands Road, Loughor and on a remote basis in accordance with the provisions of the Local Government and Elections (Wales) Act 2021 and by means of Microsoft Teams on the 4th March,2024.

PRESENT: Councillors Ireen James, Jeff Bowen (Joint Chairs)
Councillors S. Beynon, A. Davis, M. Davis ,A. Phillips, C. Phillips,
K. Roberts (remote attendance), R. Smith, W. Smith,
D. Walters , N. Walters, J. Williams and M. Williams.

(At the Welfare Hall and by Remote Access: 7.05 pm – 7.26 pm)

51. APOLOGIES

There were apologies for absence from Councillors P. Parsons, C. Richards, and R. Williams.

52. DECLARATIONS OF INTEREST

There were no Declarations of Interest.

53. MINUTES

It was **RESOLVED** that the Minutes of the Meeting held on the 5th February,2024 be confirmed as a correct record save that the following should be added to Minute No.50-“the Clerk would accompany Councillor Phillips in the purchase of the equipment.”

54. MATTERS ARISING

There were no matters arising.

55. REPORT OF THE CLERK

(a)Payments

It was noted that the following payment had been made by Direct Debit-
Virgin Media £70.80

The following payment was authorised
Swansea Council-Asbestos Report £761.10

(b)Users

The Clerk’s Report was **NOTED**.

Councillor Nia Walters reported that she had been approached by Swansea Council with a view to that Authority hiring the Hall for digital training-it was

RESOLVED that the Hall could be offered for hire at a discounted rate of £50.00

(c) Refurbishment Works

(i) List of Further Works

Councillor Jeff Bowen gave a verbal update-he had inspected the Hall on the 29th February and as a result presented a List of Further Works; it was

RESOLVED that-

- 1-the blinds were to be installed prior to the deep clean and then the windows would be cleaned.
- 2-the items noted as urgent on the List would be given priority.
- 3-payment of floor brackets to secure the screen in the balcony area was authorised.

(ii) It was **RESOLVED** that the Clerk should immediately supply the Caretaker with an Asbestos Register-the Caretaker should ensure all Contractors sign it to signify receipt of the Asbestos Report prepared by Swansea Council.

(iii) It was **RESOLVED** that the Clerk should initial the Inspection Report prepared by the Caretaker in respect of his inspection of the alarms and lighting.

(iv) Porch

Councillor Jeff Bowen gave a verbal update-drier weather was required but hopefully a quotation could be supplied to allow a Grant Application;further work was required to ascertain the cause of the dampness.

(v) External Fire Escape

Councillor Jeff Bowen's verbal update was **NOTED**.

(vi) Deep Clean

The Clerk's Report was **NOTED** and it was **FURTHER NOTED** that the deep clean would not now take place until after the blinds had been installed.

(vii) Plumbing Works

The Clerk's Report was **NOTED** and it was **FURTHER NOTED** the radiator was not working correctly and the Clerk was to contact the Contractor; in the meantime payment of the Contractor's Invoice would not be authorised.

(viii) Grant

The Clerk's Report was **NOTED** and it was **FURTHER NOTED** that-

- 1-the Grant Team required quotations for the four non Apple type of iPads units
- 2-the Council wished to apply for 30% of the Grant to be paid up front-the monies to be utilised for I.T. equipment.
- 3-any publicity relating to the Grant will have to use specific logos and be approved in advance by the Grant Team.

4-the Grant Team required a short quote stating what impact Rural Anchor funding will have on the work of the Town Council and Members approved the wording in the Report.

(d)Wheelchair

The Clerk's Report was **NOTED** and it was **RESOLVED** that-
1-payment of the fee of £355.49 was authorised.
2-the old wheelchair could be donated to St.John Ambulance.

(e)Receipts and Payments

The Clerk's Report was **NOTED**.

56. URGENT ITEMS

There were no urgent items.

Chair