



LLWCHWR Town Council

Full Council Meeting 6th January 2025

Decision List



Councillors Present: Councillors C. Richards, I. James, M. Davis, N. Walters, J. Williams, A. Phillips, D. Walters, R. Smith, J. Bowen, W. Smith, C. Phillips and A. Davis

Apologies: Councillors M. Williams, P. Parsons, K. Roberts, R. Williams and S. Beynon

Declarations of Interest: NONE

No	D/R	<i>DECISION</i>	<i>ACTION BY</i>	R/A /G	<i>Date ACHIEVED</i>
Welfare Hall Management Committee					
28	29.04.24	Delegated Powers given to Joint Chairs of the Welfare management Committee/Trustees to authorise all actions required in respect of the Works to the toilets	Joint Chairs to make decisions as they arise		Ongoing
56	03.06.24	List of ongoing Refurbishment Works	Clerk to attach List to Minutes		
88	01.07.24	Electrical Contractor's Quotation of £1,250.00 approved	Clerk to make payment when Works completed	G	
99	02.12.24	Digital Café Coffee Morning	Clerk to send letter to local age concern and local homes	G	
100	02.12.24	Welfare Hall Refurbishment	Clerk to contact Land Registry and Dwr Cymru to try and locate maps of drainage for Welfare Hall.	G	
101	02.12.24	Charity Commission	Clerk to add all councillors as Trustees to online account	G	Not required council itself added as trustee.
102	02.12.24	Charity Commission	Clerk to prepare Constitution paper from Charity Commission Template	G	In progress
103	02.12.24	Postcode Lottery	Clerk to look at Postcode Lottery grant application and what's needed in New Year	G	

104	02.12.24	Christmas Lights	Clerk to email electrician to find out about issues with water ingress and to get confirmation that new lights won't have the same issues.	G	
105	06.01.25	Fire and Burglar Alarm Maintenance costs	Clerk to research other alarm companies and provide different quotes to Council.	G	
106	06.01.25	Insurance	Clerk to obtain information and quotes from other insurance companies.	G	
Town Council Meeting					
87	02.09.24	Set up contact with Gower Society	Clerk to contact Gower society	G	Emailed 04.10.24
88	02.09.24	Flowers to be sent to Mrs Evans	Clerk to arrange	G	Date passed
95	07.10.24	Set up meeting date for IT Sub Committee	Clerk to set up meetings	R	
96	07.10.24	Add additional admin to HMRC and bank Sandra to be added as admin on the bank	Clerk to add on	R	In progress
104	07.10.24	Procedures to be written up for all actions	Clerk to write up	G	In progress
117	04.11.24	Advertising Banners	Clerk to prepare a design for banner for approval	G	In progress
118	04.11.24	Office 365 for business and transfer of emails	Clerk to transfer to IT Sub Committee	G	
129	02.12.24	Police Report	Clerk to email PCSOs to find out what the other occurrences of crime relate to. Also need to ask of the violence against a person how many were domestic violence.	G	Emailed 7.12.24
130	02.12.24	Correspondence from C Sweeney	Clerk to forward email to County Councillors to respond	R	07/12/2024
131	02.12.24	Nature Information and Sensory Trail at Loughor Foreshore.	Clerk to respond to Cllr K. Roberts to advise how pleased council are with this action	R	09.12.2024
132	02.12.24	Urdd Grant request	Clerk to respond happy to sponsor a local child for £220	R	09.12.2024
133	02.12.24	One Heart Drummers	Clerk to respond council agreed to £200 grant	R	09.12.2024

134	02.12.24	Guidelines about email and procurement and using cloud for storage	Clerk to move these items to the IT Sub Committee	R	
135	02.12.24	Flowers and hanging baskets	Clerk to email Swansea Council to get information on types of lampposts installed. Provide this information to Council and get new price for list of flower troughs and hanging baskets.	G	Emailed 10.12.24
136	02.12.24	Defibrillators	Clerk to get costs of renewing with both current maintenance providers. Cllr Walters to provide contact info of NHS personnel to clerk. Clerk to write to City and County of Swansea requesting information on defib maintenance.	G	In progress
137	02.12.24	Pay and Personnel Sub Committee	Clerk to prepare new contracts. 09.12.2024 Clerk to update back pay information 11.12.24 Clerk to prepare report on work categorization Clerk to set up meeting for Pay and Personnel Sub Committee.	A	
135	02.12.24	Planning Application No 2024/2108	No objection	R	
136	02.12.24	Planning Application No 2024/2127	No objection	R	
137	02.12.24	Planning Application No 2024/2138	No objection	R	
138	02.12.24	Planning Application No 2024/2154	No objection	R	
139	06.01.25	Police Report	Clerk to email dates of Digital Café to PCSOs	A	07.01.25
140	06.01.25	Garden Village Brownies – Donation	Clerk to inform Brownies that the donation will be £300	A	
141	06.01.25	Visually Impaired Group – Donation	Clerk to inform Group that the donation will be £200	A	
142	06.01.25	Audit response	Clerk to put audit info on website and to transfer this to Budgets sub committee agenda	A	
143	06.01.25	Budget and Precept	Clerk to send the precept note to County Council	A	

144	06.01.25	Norton Anti Virus software	Clerk to pay previous clerk £89.99 for the anti virus for year	A	
145	06.01.25	Flowers	Clerk to get price of troughs etc including cost of hanging basket to present to Council for a decision to be made on how many displays to be purchased.	G	
146	06.01.25	Planning Application No 2024/1925	Application already agreed, variation of conditions only		
147	06.01.25	Planning Application No 2024/2177	No objection		
148	06.01.25	Planning Application No 2024/2293	No objection		
Meeting of Functions Sub-Committee					
109	01.07.24	Dates for the 3 principal Council Events fixed as Cawl a Chan 7 th March,2025 Annual Dinner 2 nd May,2025 Awards Evening 9 th May,2025 Chris Hughes has now been booked for the Annual Dinner. West Street Gym to perform at Awards Evening. Pianist to be invited to perform at Annual Dinner. New Event-Fashion Show 4th April,2025 to be coordinated with Barnardo's and the Salvation Army. Bar to be opened.		G	
110	01.07.24	The Lights in Parc William will be switched on at 4.00 pm on the 8 th December. There will be carols, Santa Claus, Tenovus Choir and possibly CCS Sleigh.		G	
112	02.09.24	Annual Dinner 2 nd May,2025	Councillor I. James will check if Globe are ok with this date	G	

114	07.10.24	Banner and posts to be purchased once image has been drawn up	Clerk to purchase this.	G	In Progress
115	02.12.24	Christmas Fair 7 th December	Clerk to email Councillor J Bowen with posters so that he can print them off in colour.	R	02/12/2024
116	02.12.24	Christmas Fair Advertising	Clerk to email local schools with posters of craft fair to share with pupils.	R	03/12/2024
117	06.01.25	Cawl a Chan	Clerk to prepare tickets and posters for Cawl a Chan	G	