

CYNGOR TREF LLWCHWR

LLWCHWR TOWN COUNCIL

Minutes of the Meeting of Llwrchwyr Town Council held at the Welfare Hall, Woodlands Road, on the 7th October 2024.

Attendees:	Councillor C. Richards (Chair) Councillors J. Williams, M. Williams, P. Parsons, K. Roberts (on-line), A. Phillips, I. James, S. Beynon, D. Walters, R. Smith, R. Williams, J. Bowen, W. Smith.
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Main Meeting Discussion Points:

TC1024-76	MAYORS ANNOUNCEMENTS a. 06/09/24 - visit to Gowerton Treatment Works with others from Llwrchwyr Town Council; b. 10/09/24 OVW - Digital Community on-line c. 11/09/24 - Lantern Parade meeting d. 14/09/24 - Digital Cafe Welfare Hall e. 18/09/24 - Volcano Gallery, High Street. Penyrheol Pupils' exhibition. f. 29/09/24 - Blessing of Loughor Lifeboat - St David's g. 04/10/24 - clearing archived documents - Welfare Hall h. 12/10/23 Coffee morning in Welfare Hall Thanks to everyone for support at the quiz night on 15 th , it was a very good evening. Next event we need support on is the concert at the end of the month. Tickets for sale.
TC1024-77	APOLOGIES There were apologies for absence from Cllrs C. Phillips, A. Davis, M. Davis, N Walters.
TC1024-78	PUBLIC PARTICIPATION No members of the public were present and there were no representations from the public prior to the meeting commencing.
TC1024-79	DECLARATION OF INTEREST Councillor J. Bowen as School Chair of Governors declared an interest in TCC1024 03 – donation to Penyrheol School - PTA
TC1024-80	LIST OF DECISIONS & ACTIONS These were noted and updated.
TC1024-81	MINUTES OF COUNCIL It was RESOLVED that the Minutes of the Meeting of the Council held on the 2 nd September 2024 be confirmed as a correct record.
TC1024-82	MATTERS ARISING There were no matters arising

TC1024-83	<p>WELFARE HALL MANAGEMENT COMMITTEE/TRUSTEES</p> <p>The Minutes of the Meeting of the Welfare Hall Management Committee/Trustees held on the 2nd September 2024 were noted and agreed</p>
TC1024-84	<p>FUNCTIONS SUB-COMMITTEE</p> <p>The Minutes of the Meeting of the Functions Sub Committee held on the 2nd September 2024 were noted and agreed.</p>
TC1024-85	<p>POLICE REPORT</p> <p>No In Person attendance but following details were sent by email to the Clerk</p> <p>Loughor Beat Stats 01/09/24 - 30/09/24</p> <p><u>47 occurrences</u></p> <ul style="list-style-type: none"> - 2 ASB related - 8 Violence against the person - No dwelling burglaries <p>Cllr Richards asked what the remaining 37 occurrences were in relation to. ACTION Clerk to request information from PCSOs.</p>
TC1024-86	<p>CORRESPONDENCE</p> <p>All part of the Clerk's report</p>
TC1024-87	<p>MEMBERS REPORTS</p> <p>There were no reports.</p>
TC1024-88	<p>BUDGET SUB COMMITTEE</p> <p>Appointment of members had already taken place for Budget Sub Committee, Councillors are:</p> <p>Councillors M. Davis, C. Phillips, R V Smith, W. Smith, C. Richards, D. Walters and the Chairs of the Welfare Hall Management Committee/Trustees. ACTION Clerk to set up a meeting date and time for Budget Sub Committee</p>
TC1024-89	<p>REPORT OF THE CLERK</p> <ul style="list-style-type: none"> a) Police Matters Clerks report was NOTED and stats were acknowledged b) Accounts for Payment It was RESOLVED that the following payments be authorised <ul style="list-style-type: none"> i. Cllr James reimbursed for payment made to Matthews Shredding c) Correspondence Clerk's report was NOTED request from Penyrheol PTA for sponsorship RESOLVED £400 agreed to be paid presentation to be arranged. ACTION Clerk to arrange presentation and to purchase a large presentation cheque.

- d) **Grant Requests**
The Clerk's Report was **NOTED** and it was **RESOLVED** that £200 would be donated to Chromamusic. Cllr Richards confirmed that she would be attending their Christmas concert 23rd November. Photographer was needed for presentation of cheque.
- e) **Grant Applications**
The Clerk's report was **NOTED** and it was **RESOLVED** that the Clerk should go ahead with application on renewable energy to replace lights in Welfare Hall for LED lights. It was also **RESOLVED** that the Clerk would provide details of the Orchard Package grant to the local primary schools
- f) **Training**
The Clerk's report was **NOTED. RESOLVED** any Councillor wishing to attend any of the listed training course to inform Clerk.
- g) **County Council Parliament Committee Meetings**
The Clerk's report was **NOTED**
- h) **Community/Town Councils Forum 30 Sept 2024**
Clerks report was **NOTED.**
- i) **Flooding on Culfor Road**
The Clerk's report was **NOTED** and Cllr M. Williams gave a further verbal update. Concerns were raised by all on what planning/development was in place at the bottom of Glebe Road. Cllr J. Williams queried whether we should be asking all developments on what drainage plans etc they have in place. Cllrs R Smith and W Smith had advised that they were currently looking at the development in Garden Village to try to keep an eye on what was happening there. Cllr Richards advised that, as a town council, we should and would give as much support as required/wanted to the County Council and local residents.
- j) **Conferencing equipment**
The clerk's Report was **NOTED** and it was **RESOLVED** that the Clerk would purchase the conference speaker/microphone as suggested
- k) **Advertising Banners**
The Clerk's Report was **NOTED** and it was **RESOLVED** that the Clerk would purchase one flag for digital cafe.
- l) **Online Banking**
The Clerk's report was **NOTED** and it was **RESOLVED** that a procedure needed to be written up on how the payments by BACS were processed. Clerk to write up procedures for all new work that has been done and to set up Councillor David Walters as the extra administrator
- m) **Office 365 for Business License**
The Clerk's report was **NOTED**, it was **RESOLVED** that the Clerk should purchase this license.
- n) **Social Media**
Clerks report was **NOTED.**
- o) **WhatsApp**
Clerk's report was **NOTED**
- p) **Orbs – Update**
Clerk's report was **NOTED.**
- q) **Defibrillators**
Clerks report was **NOTED**
- r) **Policies**
Clerk's report was **NOTED** and it was **RESOLVED** that the Lone Working policy could be added to the Council's existing policies
- s) **Receipts and Payments**
The Clerk's report was **NOTED.**

TC1024-90	<p>PLANNING REPORT</p> <p>The Town Council had considered the following Planning Applications:</p> <p>a) Application No. 2024/1543/FUL It was RESOLVED that there would be no objection</p> <p>b) Application No. 2024/1492/FUL It was RESOLVED that there would be no objection</p> <p>c) Application No. 2024/1557/FUL It was RESOLVED that there would be no objection</p> <p>d) Application No. 2024/1626/OUT This is a lane just off the Reverend James there have been numerous planning applications coming down to Borough Road would like it noted that we want to be informed of any changes that may be put forward requested in case the changes cause any problems with access.</p> <p>e) Application 2024/1738/FUL It was RESOLVED that there was no objection.</p>
TC1024-91	<p>ANY OTHER BUSINESS</p> <p>No other business to report</p>
TC1024-92	<p>URGENT ITEMS</p> <p>There were no urgent items</p>
TC1024-93	<p>EXCLUSION OF THE PRESS AND PUBLIC</p> <p>It was RESOLVED that the press and public be excluded from the meeting during the discussion of the next item due to the confidential nature of the matter under discussion.</p>
TC1024-94	<p>FURTHER REPORT OF THE CLERK</p> <p>a) <u>Payments</u> It was RESOLVED that the payments referred to in the Report be authorised and that a Personnel Sub Committee be arranged to review the timesheet provided and working hours of the Clerk/RFO role.</p> <p>b) <u>Receipts and Payments</u> The Clerk's Report was NOTED</p>
<p><u>Chair</u></p>	

Recommendation / Actions:

Actions arising are: listed in the Decisions and Actions List